



Prepared. For Life.™

**A Handbook for the Scouts and Parents
of Troop 100**

BSA Troop 100

21 East Franklin Avenue
Naperville, IL

To the Parents of our Scouts:

We are pleased to have your son as a member of BSA Troop 100. His membership makes you part of our Scout Family. We hope that you will enjoy and benefit from this association. We intend to help your son mature into a man who is “physically strong, mentally awake, and morally straight.” You can use our program to help guide your son in this development process. We will respect your moral values and religious preferences. Here are some of the ways you can use the Scouting program to help your son grow:

1. Encourage your son to attend Troop meetings and activities. Troop meetings are held on Mondays from 7:00 – 8:30 p.m. at Wesley United Methodist Church. (Watch newsletter for changes)
2. Show an interest in your son’s Scouting by reading the newsletter with him, and encourage his advancement.
3. Provide a suitable way for your son to earn money for Troop campouts and activities.
4. Attend the quarterly “Court of Honor” with your son.
5. Assume an active role within the Troop. Help us by volunteering to provide transportation and supervision for Troop activities, or join a committee.

The easiest way to ensure that your son will benefit from Scouting is for you to be actively involved in the program along with your son. Please help us to provide the best possible Scouting experiences for our Scouts. Troop 100 cannot function without the help of our parents.

Best wishes to you as you continue in the challenging experience of helping your son develop and grow into manhood. Let each Merit Badge or Rank Advancement act as a milestone in his life. Let Scouting help you by providing enriching experiences and goals for your son to reach for.

Sincerely,

The Committee Members of Troop 100

WELCOME TO THE TROOP

Boy Scout Troop 100 welcomes all young men who have spent time dreaming of hiking and camping in the wilderness, wanting to learn the skills needed to be a good citizen and leader, or wishing to be able to take care of themselves or others in an emergency. We will do whatever it takes to guarantee their success and personal growth into fine young men who will be an asset to the community, the nation, and the world!

Troop 100 was chartered in 1959 by Wesley United Methodist Men. We have enjoyed over 50 years of building young leaders. This book should fill in the details which may be overlooked.

*“When you want a thing done, ‘Don’t do it yourself’
is a good motto for Scoutmasters.”*

- Baden-Powell

The major goal of Troop 100 is to train young men for citizenship. This goal will be achieved by assisting the Scout to develop character, health & strength, handcraft skill, and service to others. We expect to meet our goal by providing a program that is fun, filled with adventure, and which provides a sense of comradeship with other boys.

REGISTRATION

Troop 100's annual registration fee is \$50.00 for new scouts, \$45.00 for tenured scouts and \$33 for returning scouts with a brother paying \$45. This covers BSA National Dues, *Boys Life* subscription, Council Accident Insurance and the basic expenses of chartering and uniform items for first year scouts.

CODE OF CONDUCT

The Scout Oath and the Scout Law specifically outline the characteristics of personal and social conduct, which stands alone without further definition. They are required by the Boy Scout way-of-life and therefore, are expected to be followed at all Troop, District, and Council activities. The Troop leadership counsels any Scout who consistently falls short of these expectations. His parents are informed of the infractions, and behavior modifications should ensue. The Troop 100 Code of Conduct is signed by all parties when joining the Troop and renewed with the adult leaders, if the need arises. Parental cooperation is expected.

If a Scout refuses to correct himself, or continues to undermine the Boy Scout program, he will no longer be welcome to participate in Troop 100 activities. These expectations apply to the treatment of both people and property. Each Scout is required to show respect for himself, for fellow Scouts, for Troop parents, and Troop leaders. Scouts must safeguard the Troop's equipment and the sponsoring organization's (Wesley United Methodist Church) property and when possible, improve it.

In the annual chartering packet, you will find a copy of the Troop 100 Code of Conduct Agreement. Please review it with your son and return it, signed by boy and parent to the Troop on the day of re-chartering. This copy will be kept on file with the Troop at all times with the health physicals and permission slips.

BY LAWS

Troop 100 will:

- Promote the ideals of Boy Scouting.
- Hold at least one Troop Meeting or Outing each month/ (except Aug.)
- Hold four Courts of Honor each year.
- Generate an annual Troop Calendar
- Allow each active family present at a Committee Meeting ONE vote
- Require the following Troop positions be registered (chartered): Committee Chair., Treasurer, Secretary, Assistant Scoutmaster(s), Activities Chair., Advancement Chair., and Friends of Scouting Chair.
- Expect each parent, family or guardian to participate fully in Troop 100 by accepting a Troop position or helping with Scouting activities.
- Establish an Individual Rewards Account (IRA) for each Scout, which may only be used for Scouting purposes.
- Add a percentage of the net profit of each Troop Fundraiser to each participating Scout's IRA after the Troop's annual Budget is met.
- Require that the Annual Troop Budget be submitted to the Troop's Committee.
- Require that Annual Troop Budget include new equipment, repairs, registration, Court of Honor costs, partial outing fees, or meeting fees.
- Distribute Newsletters with Calendar items to families in a timely manner.
- Make the minutes of the Monthly Troop Committee Meetings available at the following month's meeting.
- Keep a copy of all the Troop Committee Meeting's minutes.
- Require those chairing or responsible for an activity be present at a Troop Committee Meeting whenever that activity is being discussed.
- Require a quorum, at regularly scheduled Troop Committee Meetings to be at least 5 votes.
- Provide at least one Service Project per year.
- Require the Troop Committee to maintain the Guidebook
- Require the Troop Committee to approve changes in the by-laws

Membership in Troop 100 constitutes acceptance of these by-laws by the Scout and his family.

COMMUNICATION

Each year, in May or June, the scouts and parents put together an annual activity plan. Once prepared, this is given to all members. The Troop's newsletter is published on a regular basis and will present news concerning the Troop, Council, or District. The Newsletter includes updates of the Troop Calendar, and information about upcoming campouts. The editor receives articles for inclusion in the Newsletter at each Committee meeting. Each family will receive the newsletter via e-mail. Please make sure to take the time to read the Newsletter as soon as you receive it so that you can stay current with the Troop's events. If you are not receiving one, let the editor know.

Effective two-way communication is essential to the continued success of an active Troop. Facts regarding the Troop may be disseminated in several ways, however your scout is probably the best source of information. Discuss with him about upcoming Troop activities. You are encouraged to speak with adult leadership of the Troop by attending the monthly Committee Meeting, dropping by on Monday Troop's Meeting, or by simply calling a committee member or the Scoutmaster. At certain times it will be necessary for your son to hand carry information to you. We encourage you to keep all your Scouting information in a special folder. It helps to keep you organized by allowing you to find information quickly if the need arises.

MAILING LIST

All parents/guardians should join Yahoo Group BSATroop100Naperville to receive Troop 100 emails.

WEBSITE

Troop 100 also has a Web Site to visit. The address is <http://www.troop100naperville.net>.

MAILBOX

We are looking into implementing a mailbox with a folder bearing scout and leader names. This mailbox will contain information that is handed out to scouts in the event they were not at a previous meeting.

MEETING

TIME

Regular meetings occur on Mondays at 7:00 pm through 8:30 pm beginning the first Monday after school starts in the fall through the last Monday prior to summer camp. Regular meetings do not occur on national or school holidays that fall on a Monday such as Memorial Day and Labor Day unless a meeting is necessary for trip planning.

PLACE

All regular meetings are held in Fellowship Hall (lower level) at Wesley United Methodist Church 21 E. Franklin Street Naperville.

MATERIALS

Scouts should be prepared for the meeting. The scout should bring to every meeting their Scout Handbook, writing utensil, and notepaper.

BOY SCOUT HANDBOOK

The key to scouting can be found in this book. It may be purchased wherever scout merchandise is found. Each scout should bring their book to every meeting so that a record is made of the achievements and requirements they have done.

UNIFORM

Scouts are expected to be in their Class A for every meeting (during the school year), Court of Honor, council event, during travel to and from outings, public service projects, board of review, and special troop meetings (i.e. open house.) They should be worn respectfully: buttoned and tucked in. Neckerchiefs worn by tying a knot is strongly discouraged. Consult p32-p32 in the 12th Edition of the Boy Scout Handbook for additional information.

Scouts are permitted to wear the Class B shirt beginning after Memorial Day weekend and commencing Labor Day weekend.

CLASS A

The Class A uniform consists of:

- Boy Scout shirt (short or long sleeve) American Flag patch already applied
- Three Fires Council shoulder patch
- Olive drab shoulder loops
- Troop 100 neckerchief +
- Boy Scout neckerchief slide +
- Troop 100 numerals +
- 50 year bar +

+ Initially supplied by the troop.

Applying the insignia is an important part of being a Boy Scout. Refer to the front and back inside cover of the Boy Scout Handbook for proper insignia placement.

CLASS B

Troop 100 purchases, every few years, Class B shirts for the scouts to wear for less formal occasions. These may be worn during appropriate meetings, school, and camp or at any time a Class A is not required. Our current Class B shirt is a red t-shirt with Troop 100 silkscreened on it. Your first class B shirt is given to you when you join. Replacement or additional shirts or pullovers may be purchased for scouts wishing to have more than one shirt.

FULL CLASS A

The Full Class A uniform consists of the Class A uniform, scout pants, and sash. During formal meetings, such as the Court of Honor, the OA sash may be worn.

ORGANIZATION

Scouts are expected to live by the Scout Oath and the Scout Law, and follow the Outdoor Code. The Scout should try to participate fully in all Troop and Patrol activities. As a member of Troop 100, the Scout is an integral part of a team. Regular attendance at Scouting events is an important part of his commitment to himself, to other members of the Troop and to the Scouting movement.

Ideally the Scouts, under the guidance and supervision of the Scoutmasters, run the troop. This is known as “boy led” which means the boys determine what the troop does such as outings, events, ceremonies, etc. The troop is composed of several patrols typically one for each educational grade level.

PATROL

A patrol is a group of Boy Scouts who are similar in age, development, and interests. The patrol method allows Scouts to interact in a small group outside the larger troop context, working together as a team and sharing the responsibility of making their patrol a success. A patrol takes pride in its identity, and the members strive to make their patrol the best it can be. Patrols will sometimes join with other patrols to learn skills and complete advancement requirements. At other times they will compete against those same patrols in Scout skills and athletic competitions.

NEW SCOUT PATROL

Webelos scouts joining the Troop will be grouped into a New Scout Patrol in which the older scouts and an Assistant Scoutmaster will help guide these new scouts through their first year. These patrols are ideally 6-8 scouts of similar age. Scouts who attend regularly both meetings and the campouts should complete the rank of Tenderfoot, 2nd Class, and First Class within a year of joining the troop.

PATROL LEADERS COUNCIL (PLC)

The Patrol Leaders Council is composed of: Senior Patrol Leader (SPL), Assistant Senior Patrol Leader (ASPL), Patrol Leaders (PL), Scribe, and Quartermaster and two or more Scoutmasters. The PLC meets monthly to discuss, plan, and review prior and upcoming activities within the Troop. This meeting is referred to as the PLC or Green Bar. Resolutions from these meetings are proposed and ratified by the adult leaders.

COMMITTEE

LEADERSHIP

The adult leaders will provide direction and opportunity for all the Scouts in the Troop. One characteristic of a good leader is the ability to delegate authority. The Scouts are trained, with the help of the adult leaders, to run their own Troop. The Scouts are encouraged to learn by example and through practice. The resulting young man should be fully prepared to face whatever challenges life has to offer.

TROOP COMMITTEE

The troop committee is composed of adults who volunteer to direct and assist with the activities planned by the Patrol Leaders Council.

The Troop Committee is charged with:

1. Ensuring the National, Council and Troop policies are followed
2. Procuring leaders and encouraging Leader Training
3. Budgeting, funding and disbursing Troop funds
4. Assisting the adult and boy leaders in providing a quality program to the Troop.

SCOUTMASTERS AND ASSISTANT SCOUTMASTERS

Adult leaders are guides in the scouting journey and encourage the boys along the way. They are responsible for determining the dates of events and transporting the boys to and from the events which are determined by the Patrol Leaders Council.

The Scoutmaster and Assistant Scoutmaster (s) are charged with:

1. Training and guiding Scout Leaders to run the Troop
2. Working in conjunction with the Troop Committee and other adults to provide the boys with Scouting activities
3. Guiding the boys in planning the Troop program
4. Attending monthly committee meetings and sharing Troop information with parents

5. Attending monthly PLC (Green Bar) meetings and sharing committee information with the Scouts

SENIOR PATROL LEADER

The members of each Patrol elect a Senior Patrol Leader (SPL) who is responsible for leading all of the Patrols when the Troop is acting as a unit, and making sure that each Patrol Leader has the necessary information to share with their Patrol.

The SPL is elected every six months. The SPL appoints the Assistant Senior Patrol Leader (ASPL) with the approval of the Scoutmaster. Currently to be a SPL the scout must be at least 1st Class and have demonstrated living the Scout Oath and Law.

PATROL LEADER

The members of each patrol elect one member of their patrol to serve as Patrol Leader and another member from their patrol to server as Assistant Patrol Leader. These two leaders are responsible in making sure that their group is on task, and “in the know” as to what is happening within the troop. At times, during the activities of the Troop, the patrol is acting as an individual unit. Troop 100 elects patrol leaders twice a year. Patrol Leaders report directly to the Senior Patrol Leader.

PARENTS

Parents should do their share to make sure that Scouting benefits their son(s). By becoming involved with the Troop, you will be able to learn what the Troop expects of your son and in turn, what your son should expect from the Troop. Encourage your son’s advancement, but don’t assume that he can do it all on his own...especially at first. Self-initiative is something all boys must learn. Show your support for Boy Scouting by participating in the Troop program, volunteering for a committee position, getting to know the leaders, or becoming a leader yourself.

VOLUNTEER POSITIONS

The troop could not function well without the support of our volunteers. It is expected that an adult from each family participate in at least one event, outing or troop position each year. Many of these positions require as little as 2 hours of time.

PROBLEM RESOLUTION

Scouts should first talk to his Patrol Leader (PL) (or in the beginning his patrol's Troop Guide). If the issue can't be resolved at that level he should discuss the issue with an Assistant Senior Patrol Leader (ASPL) or the Senior Patrol Leader (SPL). Only after he has gone through those steps should he ask an adult leader. *If your son asks you for help or an answer at a troop meeting or campout, please direct him to talk to the youth leadership.*

Urgent safety issues should always be brought to the attention of adult leaders immediately. *If your son ever has an issue with bullying or other bad behavior on the part of a fellow Scout, and he is afraid to bring it up to the youth leadership, please let one of the Scoutmasters know immediately.* Nothing can be corrected if we don't know that it is occurring.

PLANNING

Each May the SPL leads the planning for the following year's Scouting activities. These activities are determined by the Troop and presented to the PLC. The PLC votes on and approves the events chosen giving a few alternatives in the event of a schedule conflict. The Scoutmaster presents the plans to the parents at a meeting held in June. During this meeting the committee approves the plans and they are placed on the Troop calendar.

TROOP COMMITTEE

The Troop committee meets monthly and usually on the first Monday of the month from 7:00 – 8:30 p.m. Changes in the meeting schedule are communicated in the Newsletter or by telephone (if the email newsletter has already been sent out). All parents of Scouts are encouraged to attend these meetings. At the Committee meetings, you will learn what goes on behind the scenes to support the Troop program. Volunteer opportunities are made available as the committee discusses work to be completed.

EQUIPMENT

The troop is fortunate to offer scouts use of equipment that is not personal in nature. This includes tents, cooking utensils, pots, stoves, Dutch ovens, rain canopy, propane, axes, saws, etc. This equipment is paid for and maintained through fundraisers. It is expected that the equipment will be treated as if it is their own so that it may be used until it is retired from service. Equipment will be checked out prior to campouts and checked in after. The Scout's parents are responsible for the cost of replacing lost or irreparably damaged equipment and the cost of repairs.

ADVANCEMENT

Advancement hinges on participation. It is understood that many scouts participate in other activities besides scouting which also consumes their time. Scouts who routinely miss meetings or campouts will hinder their advancement progress. Scouts should find a balance between scouting and their other activities to ease advancement and reduce the likelihood of being extremely behind. Due to these complexities it is NOT common for scouts to progress through ranks and achievements at the same rate as their peers. Some scouts will progress faster while others more slowly.

Up through 1st class, advancement will occur as a result of attending regular troop activities including meetings, campouts, and summer camp. If your son has to miss a meeting or campout he should talk to his Patrol Leader or other youth leaders to find out what he has to do to catch up.

The adult leaders will monitor your scout's progress periodically and may occasionally discuss with him requirements to obtain the next rank. You can contact our advancement chair to confirm your Scouts status at any time.

It is up to the scout to have his Troop Guide, Senior Patrol Leader or an Adult leader mark and date the requirement completed in his Scout Handbook as he completes them so that you and your scout know what his status is at any time.

TENDERFOOT, 2ND CLASS, 1ST CLASS RANK

Requirements for Tenderfoot, 2nd class, and 1st class can be completed at any time and in any order. Scouts of 1st Class or higher will work with each lower ranking scout to complete the requirements and sign off on their book after the requirement is complete.

The requirements for these ranks promote Scout Ideals, Scout Participation, and Scout Craft. Younger boys advancing through these ranks often need encouragement to master the skills necessary to achieve their new rank.

Refer to the Boy Scout Handbook for full rank requirements and details.

STAR, LIFE, EAGLE Rank

The rank of Star, Life, and Eagle are tailored as individual pursuits and each have specific time requirements involved. The rank of Eagle must be completed prior to the scout's 18th birthday. This rank requires that the scout has been a Life scout for 6 or more months. Please review the scout handbook for additional rank information.

Scouts reaching these ranks have earned specific Merit Badges and have proven themselves through Scout Spirit, Participation, Leadership, and Service.

The Scoutmaster and Assistant Scoutmasters record mastery of skills during campouts and Troop Meetings that the Scout attends.

MERIT BADGES

Merit badge exploration is an individual pursuit. A variety of badges are available. To begin the process, a Scout must talk to the Scoutmaster and explain what badges he wishes to earn **before** work is started on any merit badge. The Scout should ask the Scoutmaster for a "Blue Card" which is signed by the Scoutmaster **before** the scout begins work on the badge. Occasionally, if a badge is going to be worked

on by a group of Scouts or as a troop activity, the counselor who will be teaching the badge will obtain the signed blue cards from the Scoutmaster ahead of time.

The troop maintains a list of counselors in the area, and often within the Troop. The Scout contacts the Counselor for advice on how to begin work on the badge. When the requirements are met, the Counselor and Scout meet. After the scout has completed all of the requirements the counselor will sign the blue card and remove 1/3 of it for the counselor's records. The other 2/3s of it may be returned to the scout or forwarded on to the troop depending upon the venue. However the card is returned it must be given to the Scoutmaster to sign the completed card.

The Scoutmaster gives the completed blue card to the advancement chair to turn into council to obtain the actual badge. Council retains 1/3 of the blue card for their records and returns the merit badge and the remaining 1/3 of the blue card to the Troop.

The merit badge is awarded at a Court of Honor (see Court of Honor).

SCOUTMASTER CONFERENCE

A Scoutmaster Conference is a discussion between the scout completing his last rank and the scoutmaster. Typically they are performed during a normal meeting and only after the scout has completed all the requirements for the desired rank. The purpose of this discussion is for the adult leader and the scout to get to know each other a little better and discuss how the values of Scouting occur in their everyday lives. The conference is not a retesting of scout skills. Some sample questions might be:

- How are things going at school?
- What activities are you participating in besides scouting?
- Have you given consideration to being a leader?
- Last time we spoke you were having trouble with _____. How is that going?

The scoutmaster and scout may talk about one question for several minutes. The entire conference may take 20 minutes to complete. Either on the same day or another meeting the Scoutmaster will present the scout to the Board of Review stating that the scout has successfully completed requirements for the desired rank.

BOARD OF REVIEW

The review board is composed of 3 to 4 committee members / leaders who are not serving as Scoutmaster or Assistant Scoutmaster. Parents must volunteer to run the Board of Review or advancements cannot occur.

A periodic review of the progress of a Scout is vital in the evaluation of the effectiveness of the Scouting program in the unit. The unit committee can judge how well the Scout being reviewed is benefiting from the program. The unit leader can measure the effectiveness of his or her leadership. The Scout can sense that he is, or is not, advancing properly and can be encouraged to make the most of his Scouting experience.

Not only is it important to review those Scouts who have learned and been tested for a rank, but also to review those Scouts who have shown no progress in their advancement over the past few months.

The review is not an examination; the board does not retest the candidate. Rather, the board should attempt to determine the Scout's attitude and his acceptance of scouting ideals. The board should make sure that good standards have been met in all phases of the Scout's life. A discussion of the Scout Oath and Scout Law is in keeping with the purpose of the review, to make sure that the candidate recognizes and understands the value of Scouting in his home, unit, school, and community.

The decision of all boards of review is arrived at through discussion and must be unanimous. *When a boy satisfactorily completes his board of review for a rank or an Eagle Palm, tenure for his next rank or Eagle Palm begins immediately.*

MERIT BADGE CLINIC

Often the Council will host Merit Badge Clinics in the area. They're usually held on two Saturdays, and attendance on both days is required. In the past, the months have been October and February (8:00 a.m. – 12 Noon), but nothing is written in stone. As soon as we receive news, we will make the information available through the Newsletter, and at the Troop meeting.

Depending upon the clinic there may be prerequisites necessary in order to complete the badge at the clinic. Refer to the material sent when signing up. Some badges require the scouts be 1st class or higher and all others are available for any rank.

COURT OF HONOR

Quarterly scouts are awarded their merit badges and ranks they earned since the last court of honor. The Court of Honor takes place at a regularly scheduled meeting. Parents and siblings are invited and encouraged to participate in this event. The meetings are typically scheduled for the last Monday meeting in September, December, March, and June. The event opens with the color guard and flag ceremony, followed by awards and rank advancement. The ceremony concludes with the color guard followed by snacks and cookies for everyone to enjoy.

Scouts are expected to be in Full Class A uniform for the ceremony. Please bring snacks or cookies for others to enjoy ideally enough for the number of people in your family attending.

When a merit badge is awarded the last 1/3 of the blue card is returned (see Merit Badges). This contains the name of the merit badge that it's for and the signature of the counselor, Scoutmaster who approved it. This blue card should be kept in a safe place. The physical merit badge is not proof enough that a badge was earned. If ever there is a question as to whether a scout earned a merit badge this should be used as proof.

EAGLE COURT OF HONOR

Due to the random nature of the Eagle Rank, the Eagle Court of Honor is a separate function that is scheduled by the Troop after one or more Scouts completes the Rank of Eagle. Parents attend this great honor with their Scout. It is expected that the scouts attending the ceremony be in full Class A uniform. This ceremony is considerably more formal than a quarterly Court of Honor.

CAMPOUTS

Campouts occur every month throughout the year, rain or shine. Campouts are intended to serve as scouting with a purpose and are organized around a specific activity to further a scout's advancement or skills outdoors. Weekend campouts are typically Friday evening through Sunday morning.

A minimum of four leaders is necessary to have a campout. Having four leaders ultimately provides' two deep leadership at camp as well as at a medical center if the need arises.

Outdoor Code

*As an American, I will do my best to:
Be clean in my outdoor manners,
Be careful with fire,
Be considerate in the outdoors, and
Be conservation minded.*

MONTHLY CAMPOUTS

These outings are generally "car camping" where we stay in a regular campsite close enough to a parking area that there is no need for a full backpack or specialized gear. Emails containing specific details are sent during the week leading up to each campout so please make sure to read them.

COST

All campouts are a minimum of \$30 which covers the cost of vehicle transportation and food. This non-refundable \$30 fee must be submitted prior to or the day of the campout. It may be paid from IRA, check (payable to Troop 100) or cash and should be submitted to the camp coordinator.

TRANSPORTATION

In order to transport all of the equipment to and from the campout there must be a sufficient amount of leaders/parents able to transport all scouts and their equipment. Failure to have enough leaders/parents may result in the cancellation of the campout.

OF SCOUTS

Scouts must wear their uniform shirt in the vehicles on the way to and from the outings. The neckerchief and slide may be left at home as they just get lost. Electronics such as games, iPods, etc are allowed in the cars on the way to and from campouts. These items must remain in the vehicles upon arrival. If electronics leave the car they will be confiscated and given to the parents upon return to Naperville.

Currently leaders bringing four or more boys in their vehicle may have their gas reimbursed from the Troop for trips of 100 miles or more. A receipt and expense report must be submitted to the Treasurer for the campout and must be done prior to the following campout.

OF TRAILER

The vehicle that is pulling the trailer must keep an exact odometer reading of the miles traveled to and from while pulling the trailer. Due to the excessive weight of the trailer and the potential wear and tear on the vehicle pulling it the troop will reimburse at the IRS Business Mile rate. The current 2012 rate per business mile is \$0.555

PARENT HELPERS

When camping with us please keep in mind that your son should turn to the older boys, not you for help and guidance. This is to reinforce the principals of a boy led troop. In the event of a problem the scout should follow the section Problem Resolution.

DEPARTURE (180 MILES OR LESS)

All scouts should meet at Wesley United Methodist church at 5:30 pm on Friday so prompt departure by 6:00 pm will occur. Scouts must have their Class A scout shirt both to and from the campout destination. Neckerchiefs and slides should be left at home as they do get lost.

DEPARTURE (GREATER THAN 180 MILES)

All scouts should meet at Wesley United Methodist church at the time specified at the prior regular meeting. Due to the nature of these trips they are typically scheduled on a Friday when the scouts are either out of school on Friday or have a half day so that sufficient time is available to setup camp. Scouts must have their Class A scout shirt both to and from the campout destination. Neckerchiefs and slides should be left at home as they do get lost (unless otherwise specified).

RETURNING

Camp break down, packing up, and departure should occur between 8:30 am and 9:30 on the Sunday of the campout weekend. Adding to departure the estimated time as prepared by Google maps will result in an approximate return time. For example if departure occurs at 9:00 am and the en-route time is 2:15 the approximate return time will be 11:15 am on Sunday. Scouts will call home when they are approximately 30 minutes from the church.

PERSONAL GEAR

Each scout is expected to bring with them the gear necessary for the campout. The gear to bring is discussed the Monday prior to the campout. Scouts missing the required equipment may have to sit out

during the scheduled activity. Refer to the Boy Scout Handbook pages 264, 272,273, 292-293 for “Outdoor Essentials” and “Personal Overnight Camping Gear.” Do not pack for your son, he will learn much more quickly if he does it himself, guide, suggest, and advise, but don’t do it for him.

Before purchasing any major gear (sleeping bags, mats, boots) please discuss with Mr. Snee, Mr. Davis, or one of the other Scoutmasters for guidance. Often scouts purchase items that are not needed or are overkill for the specific task.

Scouts at a minimum should bring the following items:

- Back Pack/Duffel Bag
- Sleeping Bag
- Mat or ground cloth
- Chair (sharing is not permitted)
- Mess kit (plate, cup, bowl, knife, fork & spoon)
- Raincoat or Poncho
- Flashlight & batteries (a LED headlamp is better than a handheld light)
- Personal Hygiene items (toothbrush and toothpaste, comb, soap and shampoo)
- Clothing
- Footwear (appropriate for the season)
- Nalgene Water bottle (They are clear so leaders can gauge water intake.)
- Towel (if swimming or long term camp)

The following items are desirable:

- Pocket knife when Totin’ Chip has been earned (NO fixed or switch blades).
- Compass
- Canteen
- Personal First Aid Kit

The following items are **NOT** allowed: (see code of conduct for explanations)

- Sheath knives, axes, hatchets, slingshots.
- Suggestive literature
- Fireworks
- Any type of automatic fire device (lighters, etc.)
- Martial arts gear
- Candy or soda pop.

FOOD

Each patrol is responsible for determining and acquiring food for each meal. The Quartermaster for the campout will be chosen on the Monday prior to the campout and is responsible for acquiring the food. A scout should not be Quartermaster more than twice in one year. Quartermasters are expected to take a cooler and food box home from the meeting immediately prior to the campout. Work with your scout

in understanding the budget and still get all the needed food. Check with the troop quartermaster before you shop. We have a lot of extra food left over from previous outings.

For younger scouts it is preferred to avoid raw meats or items that must be cooked thoroughly. If the scouts would prefer this type of meal it should be cooked at the Quartermaster's home supervised by an adult and packaged to be reheated at the campout.

For campouts of 180 miles or less scouts should plan for breakfast, lunch, & dinner on Saturday. The Quartermaster should know exactly how many scouts are in his patrol so the appropriate amount of food may be purchased. The Quartermaster should follow the guideline of \$8.00 per scout to keep expenses low.

For campouts greater than 180 miles scouts should plan for Friday dinner, Saturday breakfast, lunch & dinner. Depending upon route time lunch on Sunday may be necessary and will be purchased en-route using spending money brought by each scout in the patrol. The Quartermaster should know exactly how many scouts are in his patrol so the appropriate amount of food may be purchased. The Quartermaster should follow the guideline of \$8.00 per scout to keep expenses low.

Quartermaster's should turn receipts into the treasurer at the meeting immediately following the campout.

Leaders attending camp are expected to purchase and prepare food for one meal of their choosing for the other leaders attending the campout. The cost of food is not reimbursable. Basic cooking gear is available as well as grills, Dutch ovens, and griddles.

MEDICATION

All medication shall be turned into the leader in charge of it during campouts. The leader will see to it that the boy is reminded to take his medication at the appropriate time.

If the scout should be taking medication on the weekend please do not disrupt his cycle because the medicine might be seen as embarrassing. The leaders must interact with your child throughout the trip and if they aren't acting normally because they didn't have their medication available it makes the trip that much more difficult for everyone. Every precaution is taken to keep medications confidential.

Any medication sent with scouts must have the following written down on the packaging: scouts name, time of dispensing, name of medicine and dosage. This is necessary in the event that the scout must be taken to the hospital the leader in charge can tell the doctor exactly what the scout has taken prior to the incident.

CAMPOUT SIGNUP

Scout sign up for camp outs is 11 days before the camp out. This timeline for camp out sign up is due to transportation, food/menu planning, B.S.A. Tour Permit verification, and the Troop's loss of money due to cancelling camp outs.

CANCELLATIONS

In the event of hazardous weather the Scoutmaster will notify the Senior Patrol Leader that the campout is cancelled. The Senior Patrol Leader will notify all Patrol Leader who in turn will notify all patrol members.

SUMMERCAMP

Scouts who attend summer camp are more likely to succeed in scouting. It is at the first summer camp where the most likely earn their first merit badge. They also form a considerably tighter bond with their friends as they work together to solve challenging skills. Troop 100 encourages all scouts to attend summer camp.

OWASIPPE SCOUT RESERVATION

Troop 100 has enjoyed Camp Blackhawk at Owasippe Scout Reservation in Whitehall, Michigan. Owasippe is the oldest Scout Camp in the U.S. and has been in continuous operation since 1911. The camp consists of over 5,000 acres of hills, forest and lakes, and is surrounded by the Manistee National Forest, which provides several thousand additional acres for hiking and other Scout activities. Owasippe is operated by the Chicago Area Council, BSA; however, Scouts from all over the U.S., as well as many foreign countries visit the Camp over the course of the year.

Each year Troop 100 reserves site 12 during the third session of camp which is centrally located in camp easing access to the various program areas. This reservation is made for the 3rd session of camp each summer which is most always the first Sunday following the 4th of July. Meals for Owasippe are provided and cooked by staff members and consumed in the dining hall.

Owasippe Scout Camp is divided into five separate camps giving Scouts and leaders a chance to match their skills to an area that meets their needs. Camp Blackhawk is located on Blue Lake and offers Sailing and Lake Activities. Camp Wolverine is a more rugged site and hosts the High Adventure Fishing Outpost. Camp Carlen is located on Lake Wolverine. Boating and Canoeing are done at Camp Carlen and Camp Blackhawk. Crown High Adventure Base provides five-day backpacking and canoeing trips for the older Scouts and leaders. Lone Troop Camp is designed for Troops that come with their own equipment and food. It is on Big Blue Lake and allows units to plan their summer camp experience around their own needs.

USS SILVERSIDES

Every other year an overnight on the USS Silversides is arranged. On the Wednesday of summer camp scouts that haven't had the opportunity to experience the USS Silverside and sleep on a submarine are eligible and encouraged to attend. The USS Silversides is a submarine located nearby in Muskegon where scouts can explore and sleep overnight.

TROOP DINNER (FEBRUARY)

Each February a dinner is held for all members of the troop. This dinner is to recognize those individuals that support our troop and celebrate scouting. Scouts, parents and siblings are invited and strongly encouraged to attend. There are games for the kids and often enlightening discussions with parents. Each family is requested to bring a dish to share. There may be a small fee for dinner for individuals that are not Troop 100 Boy Scouts.

Friends of Scouting pledge cards are given out at this gathering. It is expected that each family sign the pledge card and give a donation if desired.

FUNDRAISING

Troop 100 will during the course of each year conduct fund-raising events to finance our program. The money raised allows us to purchase and repair camping equipment, purchase awards, subsidize monthly campouts, pay for printing and postage of mailings, pay fees for leaders at summer camp, and fund leader training. Scouts who participate in a fundraising event will receive a percentage of the profit from that event. These funds are held by the Troop in an Individual Reward Account (IRA).

The Pancake Breakfast and Popcorn are the two required fundraisers each year and participation in these events should be considered a part of the membership. Each and every Scout is expected to meet minimum goals. Parents are responsible for any gap between their Scout's sales and the minimum requirements, and will be expected to cover the difference. The percent of sale allocations to IRAs and the troop will be on a sliding scale. The earliest sales for each scout will go 100% to the troop. After a threshold is met, 100% will go to the scout's IRA. There may be other fundraising events solely for the purpose of the Scouts earning towards their IRAs.

PANCAKE BREAKFAST

The major fundraiser for Troop 100 at this time is the annual pancake breakfast, which is held at the Church and on a Saturday in March. Scouts can participate by being on the committee to organize the fundraiser, sell tickets to it, sell advertising space on the placemat, or gather items for the raffle.

HOLIDAY WREATHS

Our wreaths are considered one of the best. We use a company in northern Wisconsin that continues each year to win awards and accolades in their industry for their quality and variety. Once a scout has

sold to an individual the following year's sales will be easier as this scout can visit the same house again for potentially another sale.

POPCORN

To support the council the troop participates in this fundraiser. This is one of the only ways the council receives money to support the scout shops, general staff, summer camps and other essential scouting activities.

COOKIE DOUGH

CAMP CARDS

Camp cards are a great way for a scout to earn his way to camp. Typically offered by the council in January of each year they sell for \$5.00 each. The scout keeps half which goes in his IRA. The remaining half goes directly to council.

The cards contain over \$15.00 in coupons and savings at various local businesses.

INDIVIDUAL REWARD ACCOUNT (IRA)

The Individual Reward Account (IRA) is set up by the troop Treasurer for each Scout after he participates in his first fund-raiser. These funds may be rolled over from year to year. The Scout may use his IRA for the cost of any Scouting related materials or events (i.e. camping fees, high adventure fees, summer camp fees, equipment, etc.). The Scout must provide a receipt that explicitly shows the scouting related activity or equipment expenses to be reimbursed from the IRA by the Treasurer.

Should a Scout transfer his membership to another Troop, or drop out of Scouting, his IRA balance will revert to the Troop General Fund.

TROOP LEADERSHIP

Position	Name	Phone	Email
Executive Officer	Paul Brandt	(630) 717-8665	deckerbrandt@wideopenwest.com
Chartered Organization Rep	Paul Brandt	(630) 717-8665	deckerbrandt@wideopenwest.com
Committee Chairperson	Eric Pherson	(312) 498-6320	epherson@ameritech.net
Treasurer	Mike Greene	(630) 637-9536	greene@automatedinformation.com
Secretary			
Quartermaster	Mike DiMatteo	(630) 305-3126	dimatteo.michael@gmail.com
Advancement Chair	Karsten Koepcke	(630) 607-4038	Kwkoepcke@gmail.com
co Chair	Open		
Campout Coordinator	Rebecca Pugh	(630) 983-1343	lpughiii@sbcglobal.net
Fundraising			
Popcorn Chair	Jiying Ni Wang	(630) 717-7954	jiying.ni@yahoo.com
Pancake Chair	Diana Deahr	(630) 357-0872	dldeahr@wideopenwest.com
Wreath Chair	Scott Pugh	(630) 983-1343	lpughiii@sbcglobal.net
Health Forms Chair	Moira Dwyer	(630) 215-3401	mdwyer12@gmail.com
Recruitment Chair	Open		
Summer Camp Coordinator	Lynda Wehrli	(630) 305-6371	lwehrli@gmail.com
Website Chair	James Webb	(630) 815-1812	synthlight@gmail.com
Scoutmaster	Scot Meyer	(630) 579-4035	meyer_scot@yahoo.com
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Asst. Scoutmaster	Keith Davis	(630) 898-9762	etheriality@comcast.net
Asst. Scoutmaster	Justin Deahr	(630) 357-0872	dldeahr@wideopenwest.com
Asst. Scoutmaster	Mike Ellman	(630) 305-0778	gillyweed3@comcast.net
Asst. Scoutmaster	Chuck Gros	(630) 548-3815	chuckgros@yahoo.com
Asst. Scoutmaster	Matt Heinson	(630) 961-2293	matthew_heinson@crownbolt.com
Asst. Scoutmaster	Kevin McCauley	(630) 357-7432	kcbobdh@sbcglobal.net
Asst. Scoutmaster	Steven Purduski	(630) 420-7656	s.purduski@comcast.net
Asst. Scoutmaster	Jim Slee	(630) 357-4276	miarage@aol.com
Asst. Scoutmaster	Frank Suarez	(630) 553-3883	yardcond@sbcglobal.net
Eagle Project Coordinator	Jim Slee	(630) 357-4276	miarage@aol.com

INDEX

- 1st Class rank, 9
- 2nd Class Rank, 9
- Advancement, 8
- ASPL. *See* Assistant Senior Patrol Leader
- Assistant Senior Patrol Leader, 7
- Board of review, 10
- Boy Scout Handbook, 4
- By Laws, 2
- Campout
 - Cancellation, 16
 - Cost, 12
 - Departure, 13
 - Food, 14
 - Medication, 15
 - Parent Helpers, 13
 - Personal Gear, 13
 - Returning, 13
 - Transportation, 12
- Campouts, 12
- Class A, 4
- Class B, 5
- Code of Conduct, 1
- COH, 11, *See* Court of Honor
- Communication, 3
- Court of honor, 11
- Eagle Court of Honor, 11
- Eagle Rank, 9
- Equipment, 8
- Full Class A, 5
- Fundraising, 17
 - Camp Cards, 18
 - Cookie Dough, 18
 - Holiday Wreaths, 17
 - Individual Reward Account, 18
 - Pancake Breakfast, 17
 - Popcorn, 17
- Individual Reward Account, 18
- IRA. *See* Individual Reward Account
- Leadership, 6
 - Assistant Scoutmaster, 6
 - Patrol Leader, 7
 - Scoutmaster, 6
 - Senior Patrol Leader, 7
 - Troop Committee, 6
- Life Rank, 9
- Mailbox, 3
- Mailing List, 3
- Materials, 4
- MBU. *See* Merit Badge University
- Meeting, 3
- Merit Badge Clinic, 11
- Merit Badge University, 11
- Merit Badges, 9
- Monthly Campouts, 12
- Organization, 5
 - Committee, 6
 - New Scout Patrol, 5
 - Patrol, 5
 - Patrol Leaders Council, 6
- Parents, 7
- Patrol Leader, 7
- Personal Gear, 13
- PL. *See* Patrol Leader
- Place, 4
- Planning, 8
- PLC. *See* Organization/Patrol Leaders Council
- Problem Resolution, 7
- Rank
 - 1st Class rank, 9
 - 2nd Class, 9
 - Eagle, 9
 - Life, 9
 - Star, 9
 - Tenderfoot, 9
- Registration, 1
- Reimbursement
 - Campout Food, 15
 - Scout transportation, 13
 - Towing trailer, 13
- Scoutmaster conference, 10
- Senior Patrol Leader, 7
- SM. *See* Scoutmaster
- SPL. *See* Senior Patrol Leader
- Star Rank, 9
- Summertime, 16
 - Owasippe Scout Reservation, 16
 - USS Silversides, 16
- Tenderfoot Rank, 9
- Time, 3
- Transportation
 - Of scouts, 12
 - Of trailer, 13
- Troop Committee, 8
- Troop Dinner, 17
- Uniform, 4
 - Class A, 4
 - Class B, 5
 - Full Class A, 5
- USS Silversides, 16
- Volunteer Positions, 7
- Website, 3
- Welcome to the Troop, 1